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Minutes of Meeting
Internal Quality Assurance Cell (IQAC)
Shobhit University, Gangoh
Academic Year-2023-24



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Internal Quality Assurance Cell

SUG/IQAC/2023-24/Meeting-01

Date: 10th June, 2023

1st Meeting of Internal Quality Assurance Cell (IQAC) for the Academic Year 2023-24 is scheduled to be held on 10-06-2023. All the members of the IQAC are requested to attend the meeting. The agenda for the meeting is given below;

IQAC Meeting No.	01/2023-24	Date and Time	10-06-2023 at 11:30 a.m.
Venue	University Board Room		
Item No.	Agenda Item		
1	Faculty Development Programs, Conferences, Workshops and Seminars		
2	To discuss the status of research publications, patents, books, book chapters		
3	Implementation of Teaching Learning and Assessment Program in academic curriculum		
4	Value-Added Courses		
5	To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.		
6	To discuss and strengthen the placement and other students' development programs.		
7	Discussing and enhancing the outreach and extension activities.		
8	Planning for Industrial visits, internship, MoU, training and development activities etc.		
9	Preparations for NIRE		
10	Any other agenda		

Coordinator IQAC

Sampat
10/6/23



Copy to;

1. The Hon'ble Vice Chancellor
2. All the Members of IQAC
3. All the Deans/Directors/Principals/HoDs/Coordinators



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Internal Quality Assurance Cell

SUG/IQAC/2023-24/Meeting-01

Date: 10th June, 2023

IQAC Meeting Attendance

S.No.	Name of Members	Designation	Position	Signature
1	Prof. Ranjit Singh	Vice Chancellor	Chairperson	
2	Prof. Mahipal Singh	Registrar	Senior Admin. Officer	
3	Prof. Varun Bansal	COE	Senior Admin. Officer	
4	Dr. Naveen Kumar	Coordinator, UTDC	Senior Admin. Officer	
5	Prof. Krishnanand C.	Professor	Senior faculty member	
6	Prof. Rajiv Dutta	Professor	Senior faculty member	
7	Prof. Tarun K. Sharma	Professor	Senior faculty member	
8	Prof. Prashant Kumar	Professor	Senior faculty member	
9	Dr. Deepika Rani	Coordinator Ph.D.	Senior faculty member	
10	Ms. Palak Singhal	Student		
11	Mr. Aditya Chaudhary	Student		
12	Mr. Mukesh Singhal	Stakeholder (Father of student)		
13	Dr. Somprabh Dubey	Associate Professor	Coordinator IQAC	

Coordinator IQAC





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Internal Quality Assurance Cell

Minutes of IQAC Meeting conducted on 10-06-2023 for AY 2023-24

Prof. Ranjit Singh, Vice Chancellor and Chairperson welcomed the members of the IQAC and briefed the agenda of the meeting to the members. Afterwards, the meeting was started and all the listed agendas were discussed, examined and perused.

S.No.	Discussion and Recommendations/Resolutions	Target	Responsibility
1	Agenda Point-1: Faculty Development Programs, Conferences, Workshops and Seminars This was the main agenda of the meeting that the frequency of the FDPs, seminars, conferences and workshops must be increased. All the members discussed on this agenda. It was decided that the number has to be increased.	Continuous	All the schools and departments are made responsible to conduct such events.
2	Agenda Point-2: To discuss the status of research publications, patents, books, book chapters While discussing the current status of the research publications, patents, books and book chapters, it was focused that the number and quality both should be increased. It was unanimously approved that the faculty members will be motivated and encouraged more to publish their research work in reputed journals and proceedings.	Continuous	Dean Research and Deans/Directors/Principals/HoD were delegated the responsibility to improve the current status of publication.
3	Agenda Point-3: Implementation of Teaching Learning and Assessment Program in academic curriculum.	Continuous	Deans/Directors/Principals/HoD were delegated the responsibility to improve the current status of publication.



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	It is a part of Outcome Based Education (OBE) and all the members discussed this agenda and all of them show their interest in implementing TLAP (Teaching Learning and Assessment Process) in their curriculum.		
4	<p>Agenda Point-4: Value-Added Courses</p> <p>It was discussed that Value-added programs are extra courses or activities that help students learn more skills and knowledge, making them better at their jobs. These programs are important because they help students connect what they learn in school with real-life situations, making them more competitive in the job market. It was decided that the numbers of value-added course to be offered by the various schools and departments will be increased so that more practical exposure can be imparted to the students.</p>	Continuous	Deans/Directors/Principals/HoD of all schools and departments were delegated the responsibility to increase the number of conducting the value-added courses.
5	<p>Agenda Point-5: To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.</p> <p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority.</p>	Continuous	Coordinator IQAC and criterion Coordinators were given the responsibility to perform the duty and submit the report before deadline.



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6	<p>Agenda Point-6: To discuss and strengthen the placement and other students' development programs.</p> <p>Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions. This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue related to internship was discussed and perused.</p>	Continuous	Coordinator UTDC was instructed to conduct more skill development programs and personality development programs in order to improve the skills of the students and make them employable and ready to industry.
7	<p>Agenda Point-7: Discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the awareness regarding the importance of outreach and extension activities among the students.</p>	Continuous	All the activity coordinators were supposed to conduct the various activities as per the schedule.
8	<p>Agenda Point-8: Planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed and approved the resolution that every school or department should plan for</p>	Continuous	UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.



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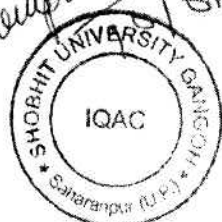
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	conducting the industrial visits for enhancing their practical exposure. It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.		MoUs will be signed with some good companies.
9	Agenda Point-9: Preparations for NIRF The status of preparations of NIRF were reviewed and further recommendations were given.	It was recommended that the areas where the score can be improved should be identified and worked out so that possibility of getting rank in NIRF can be enhanced.	It will be done by IQAC within the timeline.
10	Agenda Point-10: Any other agenda Some other agenda and issues were also discussed; in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Continuous	Deans/Directors/Principal and HoDs.

Coordinator IQAC





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Internal Quality Assurance Cell (IQAC)

Action taken Report on IQAC Meeting conducted on 10-06-2023 for the AY 2023-24

S.No.	Agenda Point	Recommendation/Resolution	Action Taken
1	Approval of the agenda Point one Faculty Development Programs, Conferences, Workshops and Seminars This was the main agenda of the meeting that the frequency of the FDPs, seminars, conferences and workshops must be increased. All the members discussed on this agenda. It was decided that the number has to be increased.	The members of the IQAC discussed and perused this agenda and made some strong recommendations to be followed by all the schools and departments.	All the schools and departments will take the initiative and conduct the same as decided.
2	Approval of Agenda Point-2 regarding to review and discuss the status of research publications, patents, books, book chapters.	The minutes of meeting date on 20-04-2023 have been approved	Faculty will be motivated, encouraged to publish their research work in quality journals and proceedings. and monitored.
3	Approval of Agenda Point-3 regarding to implement Teaching Learning and Assessment Program in academic curriculum. It is a part of Outcome Based Education (OBE) and all the members discussed this agenda and all of them show their interest in implementing TLAP (Teaching Learning and Assessment Process) in their curriculum.	A resolution is passed to develop an understanding about OBE and TLAP so that it can be implemented effectively.	Action is to be taken by all the schools and departments.
4	Approval of Agenda Point-4 regarding to review the status of Value-Added Courses. It was discussed and reviewed that Value-added programs are extra courses or activities that help students	The committee discussed, perused and examined the agenda point and approved this for the further necessary action. Four Value-Added Courses by each department	More Value-Added Course will be conducted by the schools and departments.



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	<p>learn more skills and knowledge, making them better at their jobs. These programs are important because they help students connect what they learn in school with real-life situations, making them more competitive in the job market. It was decided that the numbers of value-added course to be offered by the various schools and departments will be increased so that more practical exposure can be imparted to the students.</p>	<p>and school was approved to be conducted during the AY 2023-24.</p>	
5	<p>Approval of Agenda Point-5 regarding to discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.</p> <p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority.</p>	<p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority. The committee approved this.</p>	<p>The necessary instructions and directions were forwarded to all the schools and departments to review the result and taking some necessary measures to improve the result.</p>
6	<p>Approval of Agenda Point-6 regarding to discuss and strengthen the placement and other students' development programs.</p> <p>Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions. This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue related to internship was discussed and perused.</p>	<p>It was targeted that majority of the students will be placed who are interested to get the job.</p>	<p>Action is to be taken as discussed in the meeting.</p>



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	This agenda point was unanimously approved for the further necessary action.		
7	<p>Approval of Agenda Point-7 regarding reviewing and discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the awareness regarding the importance of outreach and extension activities among the students.</p>	Members of the committee discussed various extension and outreach activities to be conducted during the session.	All the planned activities will be conducted as per the schedule.
8	<p>Approval of Agenda Point-8 regarding reviewing the planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed the resolution that every school or department should plan for conducting the industrial visits for enhancing their practical exposure.</p> <p>It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.</p>	<p>It was aimed and targeted that within the timeline all the students will be placed for internship. Industrial visits will be conducted.</p> <p>UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.</p> <p>MoUs will be signed with some good companies.</p>	<p>Action is to be taken by all the concerned schools or departments as discussed in the meeting as per the directions and guidelines.</p> <p>UTDC Coordinator will perform all these activities as per the suggestions made by the committee.</p>
9	Approval of Agenda-9 regarding to review the status of the preparations for NIRF	It was recommended that the areas where the score can be improved should be identified and worked out so that	It will be done by IQAC within the timeline.



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	The status of preparations of NIRF were reviewed and further recommendations were given.	possibility of getting rank in NIRF can be enhanced.	
10	Approval of Agenda Point-10 regarding any other agenda Some other agenda and issues were also discussed and perused and approved in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Some other agendas and issues were discussed and necessary suggestions were provided by the committee members to be implemented.	All the schools and departments are made accountable to effectively execute the suggestions made by the committee members in the meeting.

Coordinator IQAC





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Shobhit University, Gangoh
Academic Year-2023-24



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Internal Quality Assurance Cell

SUG/IQAC/2023-24/Meeting-02

Date: 9th September, 2023

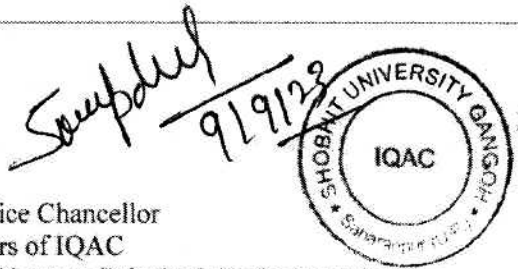
2nd Meeting of Internal Quality Assurance Cell (IQAC) for the Academic Year 2023-24 is scheduled to be held on 09-09-2023. All the members of the IQAC are requested to attend the meeting. The agenda for the meeting is given below;

IQAC Meeting No.	02/2023-24	Date and Time	09-09-2023 at 11:30 a.m.
Venue	University Board Room		
Item No.	Agenda Item		
1	To discuss the status of research publications, patents, books, book chapters		
2	Value-Added Courses		
3	To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.		
4	To discuss and strengthen the placement and other students' development programs.		
5	Discussing and enhancing the outreach and extension activities.		
6	Planning for Industrial visits, internship, MoU, training and development activities etc.		
7	Preparations for NIRF		
8	Any other agenda		

Coordinator IQAC

Copy to;

1. The Hon'ble Vice Chancellor
2. All the Members of IQAC
3. All the Deans/Directors/Principals/HoDs/Coordinators





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Internal Quality Assurance Cell

SUG/IQAC/2023-24/Meeting-02

Date: 9th September, 2023

IQAC Meeting Attendance

S.No.	Name of Members	Designation	Position	Signature
1	Prof. Ranjit Singh	Vice Chancellor	Chairperson	
2	Prof. Mahipal Singh	Registrar	Senior Admin. Officer	
3	Prof. Varun Bansal	COE	Senior Admin. Officer	
4	Dr. Naveen Kumar	Coordinator, UTDC	Senior Admin. Officer	
5	Prof. Krishnanand C.	Professor	Senior faculty member	
6	Prof. Vikas Sharma	Professor	Senior faculty member	
7	Prof. Tarun K. Sharma	Professor	Senior faculty member	
8	Prof. Prashant Kumar	Professor	Senior faculty member	
9	Dr. Shekhar Solanki	Alumni		
10	Mr. Aditya Chaudhary	Student		
11	Mr. Ruchit G. Garg	Industrialist		
12	Mr. Mukesh Singhal	Stakeholder (Father of student)		
13	Dr. Somprabh Dubey	Associate Professor	Coordinator IQAC	

Coordinator IQAC





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Minutes of IQAC Meeting conducted on 09-09-2023 for AY 2023-24

Prof. Ranjit Singh, Vice Chancellor and Chairperson welcomed the members of the IQAC and briefed the agenda of the meeting to the members. Afterwards, the meeting was started and all the listed agendas were discussed, examined and perused.

S.No.	Discussion and Recommendations/Resolutions	Target	Responsibility
1	<p>Agenda Point-1: To discuss the status of research publications, patents, books, book chapters</p> <p>While discussing the current status of the research publications, patents, books and book chapters, it was focused that the number and quality both should be increased. It was unanimously approved that the faculty members will be motivated and encouraged more to publish their research work in reputed journals and proceedings.</p>	Continuous	Dean Research and Deans/Directors/Principals/HoD were delegated the responsibility to improve the current status of publication.
2	<p>Agenda Point-2: Value-Added Courses</p> <p>It was discussed that Value-added programs are extra courses or activities that help students learn more skills and knowledge, making them better at their jobs. These programs are important because they help students connect what they learn in school with real-life situations, making them more competitive in the job market. It was decided that the numbers of value-added course to be offered by the various schools and departments will be increased so that more practical exposure can be imparted to the students.</p>	Continuous	Deans/Directors/Principals/HoD of all schools and departments were delegated the responsibility to increase the number of conducting the value-added courses.



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3	<p>Agenda Point-3: To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.</p> <p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority.</p>	31 st December, 2023 (Deadline)	Coordinator IQAC and criterion Coordinators were given the responsibility to perform the duty and submit the report before deadline.
4	<p>Agenda Point-4: To discuss and strengthen the placement and other students' development programs.</p> <p>Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions. This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue related to internship was discussed and perused.</p>	Continuous	Coordinator UTDC was instructed to conduct more skill development programs and personality development programs in order to improve the skills of the students and make them employable and ready to industry.
5	<p>Agenda Point-5: Discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the</p>	Continuous	All the activity coordinators were supposed to conduct the various activities as per the schedule.



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	awareness regarding the importance of outreach and extension activities among the students.		
6	<p>Agenda Point-6: Planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed and approved the resolution that every school or department should plan for conducting the industrial visits for enhancing their practical exposure. It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.</p>	Continuous	<p>UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.</p> <p>MoUs will be signed with some good companies.</p>



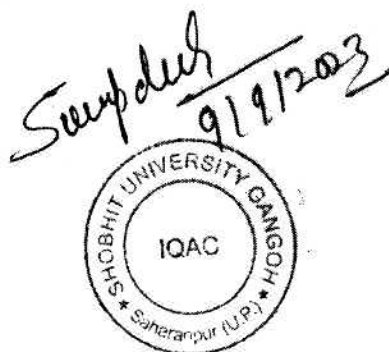
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7	Agenda-6: Preparations for NIRF The status of preparations of NIRF were reviewed and further recommendations and suggestions were given.	This is given to IQAC Coordinator that the areas where the score can be improved should be identified and worked out so that possibility of getting rank in NIRF can be enhanced.	It will be done by IQAC within the timeline.
8	Agenda Point-8: Any other agenda Some other agenda and issues were also discussed; in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Continuous	Deans/Directors/Principal and HoDs.

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Internal Quality Assurance Cell (IQAC)

Action taken Report on IQAC Meeting conducted on 09-09-2023 for the AY 2023-24

S.No.	Agenda Point	Recommendation/Resolution	Action Taken
1	Approval of Agenda Point-1: To discuss the status of research publications, patents, books, book chapters.	The minutes of meeting date on 10-06-2023 have been approved.	Faculty will be motivated, encouraged to publish their research work in quality journals and proceedings. and monitored
2	Approval of Agenda Point-2: Value-Added Courses	The committee discussed, perused and examined the agenda point and approved this for the further necessary action. Four Value-Added Courses by each department and school was approved to be conducted during the AY 2023-24.	More Value-Added Course will be conducted by the schools and departments.
3	Approval of Agenda Point-3 regarding to discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.	Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority. The committee approved this.	The necessary instructions and directions were forwarded to all the schools and departments to review the result and taking some necessary measures to improve the result.
4	Agenda Point-4: To discuss and strengthen the placement and other students' development programs. Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions.	It was targeted that majority of the students will be placed who are interested to get the job.	Action is to be taken as discussed in the meeting.



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	<p>This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue related to internship was discussed and perused.</p> <p>This agenda point was unanimously approved for the further necessary action.</p>		
5	<p>Agenda Point-5: Discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the awareness regarding the importance of outreach and extension activities among the students.</p>	Members of the committee discussed various extension and outreach activities to be conducted during the session.	All the planned activities will be conducted as per the schedule.
6	<p>Agenda Point-6: Planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed the resolution that every school or department should plan for conducting the industrial visits for enhancing their practical exposure.</p> <p>It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.</p>	<p>It was aimed and targeted that within the timeline all the students will be placed for internship. Industrial visits will be conducted.</p> <p>UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.</p> <p>MoUs will be signed with some good companies.</p>	<p>Action is to be taken by all the concerned schools or departments as discussed in the meeting as per the directions and guidelines.</p> <p>UTDC Coordinator will perform all these activities as per the suggestions made by the committee.</p>



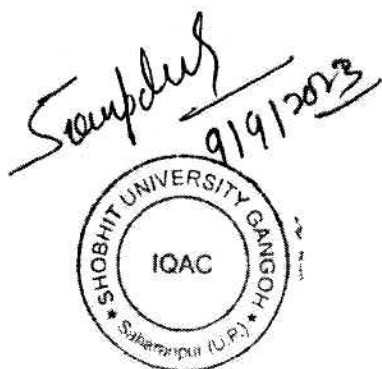
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7	Agenda-6: Preparations for NIRF The status of preparations of NIRF were reviewed and further recommendations were given.	It was recommended that the areas where the score can be improved should be identified and worked out so that possibility of getting rank in NIRF can be enhanced.	It will be done by IQAC within the timeline.
8	Agenda Point-8: Any other agenda Some other agenda and issues were also discussed and perused and approved in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Some other agendas and issues were discussed and necessary suggestions were provided by the committee members to be implemented.	All the schools and departments are made accountable to effectively execute the suggestions made by the committee members in the meeting.

Coordinator IQAC





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Minutes of Meeting

Internal Quality Assurance Cell (IQAC)

Shobhit University, Gangoh

Academic Year-2023-24



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Internal Quality Assurance Cell

SUG/IQAC/2023-24/Meeting-03

Date: 14th December, 2023

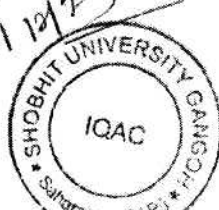
3rd Meeting of Internal Quality Assurance Cell (IQAC) for the Academic Year 2023-24 is scheduled to be held on 14-12-2023. All the members of the IQAC are requested to attend the meeting. The agenda for the meeting is given below;

IQAC Meeting No.	03/2023-24	Date and Time	14-12-2023 at 10:30 a.m.
Venue	University Board Room		
Item No.	Agenda Item		
1	Faculty Development Programs, Conferences, Workshops and Seminars		
2	To discuss the status of research publications, patents, books, book chapters		
3	Implementation of Teaching Learning and Assessment Program in academic curriculum		
4	Value-Added Courses		
5	To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.		
6	To discuss and strengthen the placement and other students' development programs.		
7	Discussing and enhancing the outreach and extension activities.		
8	Planning for Industrial visits, internship, MoU, training and development activities etc.		
9	Preparations for NIRF		
10	Any other agenda		

Coordinator IQAC

Copy to;

1. The Hon'ble Vice Chancellor
2. All the Members of IQAC
3. All the Deans/Directors/Principals/HoDs/Coordinators





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Internal Quality Assurance Cell

SUG/IQAC/2023-24/Meeting-03

Date: 14th December, 2023

IQAC Meeting Attendance

S.No.	Name of Members	Designation	Position	Signature
1	Prof. Ranjit Singh	Vice Chancellor	Chairperson	
2	Prof. Mahipal Singh	Registrar	Senior Admin. Officer	
3	Prof. Varun Bansal	COE	Senior Admin. Officer	
4	Dr. Naveen Kumar	Coordinator, UTDC	Senior Admin. Officer	
5	Prof. Krishnanand C.	Professor	Senior faculty member	
6	Prof. Rajiv Dutta	Professor	Senior faculty member	
7	Prof. Tarun K. Sharma	Professor	Senior faculty member	
8	Prof. Prashant Kumar	Professor	Senior faculty member	
9	Dr. Deepika Rani	Coordinator Ph.D.	Senior faculty member	
10	Ms. Palak Singhal	Student		
11	Mr. Aditya Chaudhary	Student		
12	Mr. Mukesh Singhal	Stakeholder (Father of student)		
13	Dr. Somprabdh Dubey	Associate Professor	Coordinator IQAC	

Coordinator IQAC





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Internal Quality Assurance Cell

Minutes of IQAC Meeting conducted on 14-12-2023 for AY 2023-24

Prof. Ranjit Singh, Vice Chancellor and Chairperson welcomed the members of the IQAC and briefed the agenda of the meeting to the members. Afterwards, the meeting was started and all the listed agendas were discussed, examined and perused.

S.No.	Discussion and Recommendations/Resolutions	Target	Responsibility
1	Agenda Point-1: Faculty Development Programs, Conferences, Workshops and Seminars This was the main agenda of the meeting that the frequency of the FDPs, seminars, conferences and workshops must be increased. All the members discussed on this agenda. It was decided that the number has to be increased.	Continuous	All the schools and departments are made responsible to conduct such events.
2	Agenda Point-2: To discuss the status of research publications, patents, books, book chapters While discussing the current status of the research publications, patents, books and book chapters, it was focused that the number and quality both should be increased. It was unanimously approved that the faculty members will be motivated and encouraged more to publish their research work in reputed journals and proceedings.	Continuous	Dean Research and Deans/Directors/Principals/HoD were delegated the responsibility to improve the current status of publication.
3	Agenda Point-3: Implementation of Teaching Learning and Assessment Program in academic curriculum.	Continuous	Deans/Directors/Principals/HoD were delegated the responsibility to improve the current status of publication.



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	<p>It is a part of Outcome Based Education (OBE) and all the members discussed this agenda and all of them show their interest in implementing TLAP (Teaching Learning and Assessment Process) in their curriculum.</p>		
4	<p>Agenda Point-4: Value-Added Courses</p> <p>It was discussed that Value-added programs are extra courses or activities that help students learn more skills and knowledge, making them better at their jobs. These programs are important because they help students connect what they learn in school with real-life situations, making them more competitive in the job market. It was decided that the numbers of value-added course to be offered by the various schools and departments will be increased so that more practical exposure can be imparted to the students.</p>	Continuous	<p>Deans/Directors/Principals/ HoD of all schools and departments were delegated the responsibility to increase the number of conducting the value-added courses.</p>
5	<p>Agenda Point-5: To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.</p> <p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority.</p>	Continuous	<p>Coordinator IQAC and criterion Coordinators were given the responsibility to perform the duty and submit the report before deadline.</p>



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6	<p>Agenda Point-6: To discuss and strengthen the placement and other students' development programs.</p> <p>Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions. This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue related to internship was discussed and perused.</p>	Continuous	Coordinator UTDC was instructed to conduct more skill development programs and personality development programs in order to improve the skills of the students and make them employable and ready to industry.
7	<p>Agenda Point-7: Discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the awareness regarding the importance of outreach and extension activities among the students.</p>	Continuous	All the activity coordinators were supposed to conduct the various activities as per the schedule.
8	<p>Agenda Point-8: Planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed and approved the resolution that every school or department should plan for</p>	Continuous	UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.



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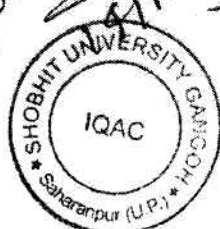
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	conducting the industrial visits for enhancing their practical exposure. It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.		MoUs will be signed with some good companies.
9	Agenda Point-9: Preparations for NIRF The status of preparations of NIRF were reviewed and further recommendations were given.	It was recommended that the areas where the score can be improved should be identified and worked out so that possibility of getting rank in NIRF can be enhanced.	It will be done by IQAC within the timeline.
10	Agenda Point-10: Any other agenda Some other agenda and issues were also discussed; in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Continuous	Deans/Directors/Principal and HoDs.

Coordinator IQAC





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Internal Quality Assurance Cell (IQAC)

Action taken Report on IQAC Meeting conducted on 14-12-2023 for the AY 2023-24

S.No.	Agenda Point	Recommendation/Resolution	Action Taken
1	Approval of the agenda Point one Faculty Development Programs, Conferences, Workshops and Seminars This was the main agenda of the meeting that the frequency of the FDPs, seminars, conferences and workshops must be increased. All the members discussed on this agenda. It was decided that the number has to be increased.	The members of the IQAC discussed and perused this agenda and made some strong recommendations to be followed by all the schools and departments.	All the schools and departments will take the initiative and conduct the same as decided.
2	Approval of Agenda Point-2 regarding to review and discuss the status of research publications, patents, books, book chapters.	The minutes of meeting date on 20-04-2023 have been approved	Faculty will be motivated, encouraged to publish their research work in quality journals and proceedings. and monitored.
3	Approval of Agenda Point-3 regarding to implement Teaching Learning and Assessment Program in academic curriculum. It is a part of Outcome Based Education (OBE) and all the members discussed this agenda and all of them Shaw their interest in implementing TLAP (Teaching Learning and Assessment Process) in their curriculum.	A resolution is passed to develop an understanding about OBE and TLAP so that it can be implemented effectively.	Action is to be taken by all the schools and departments.
4	Approval of Agenda Point-4 regarding to review the status of Value-Added Courses. It was discussed and reviewed that Value-added programs are extra courses or activities that help students	The committee discussed, perused and examined the agenda point and approved this for the further necessary action. Four Value-Added Courses by each department	More Value-Added Course will be conducted by the schools and departments.



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	learn more skills and knowledge, making them better at their jobs. These programs are important because they help students connect what they learn in school with real-life situations, making them more competitive in the job market. It was decided that the numbers of value-added course to be offered by the various schools and departments will be increased so that more practical exposure can be imparted to the students.	and school was approved to be conducted during the AY 2023-24.	
5	<p>Approval of Agenda Point-5 regarding to discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.</p> <p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority.</p>	Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority. The committee approved this.	The necessary instructions and directions were forwarded to all the schools and departments to review the result and taking some necessary measures to improve the result.
6	<p>Approval of Agenda Point-6 regarding to discuss and strengthen the placement and other students' development programs.</p> <p>Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions. This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue related to internship was discussed and perused.</p>	It was targeted that majority of the students will be placed who are interested to get the job.	Action is to be taken as discussed in the meeting.



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	This agenda point was unanimously approved for the further necessary action.		
7	<p>Approval of Agenda Point-7 regarding reviewing and discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the awareness regarding the importance of outreach and extension activities among the students.</p>	Members of the committee discussed various extension and outreach activities to be conducted during the session.	All the planned activities will be conducted as per the schedule.
8	<p>Approval of Agenda Point-8 regarding reviewing the planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed the resolution that every school or department should plan for conducting the industrial visits for enhancing their practical exposure.</p> <p>It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.</p>	<p>It was aimed and targeted that within the timeline all the students will be placed for internship. Industrial visits will be conducted.</p> <p>UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.</p> <p>MoUs will be signed with some good companies.</p>	<p>Action is to be taken by all the concerned schools or departments as discussed in the meeting as per the directions and guidelines.</p> <p>UTDC Coordinator will perform all these activities as per the suggestions made by the committee.</p>
9	Approval of Agenda-9 regarding to review the status of the preparations for NIRF	It was recommended that the areas where the score can be improved should be identified and worked out so that	It will be done by IQAC within the timeline.



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	The status of preparations of NIRF were reviewed and further recommendations were given.	possibility of getting rank in NIRF can be enhanced.	
10	Approval of Agenda Point-10 regarding any other agenda Some other agenda and issues were also discussed and perused and approved in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Some other agendas and issues were discussed and necessary suggestions were provided by the committee members to be implemented.	All the schools and departments are made accountable to effectively execute the suggestions made by the committee members in the meeting.

Coordinator IQAC





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Minutes of Meeting

Internal Quality Assurance Cell (IQAC)

Shobhit University, Gangoh

Academic Year-2023-24



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Internal Quality Assurance Cell

SUG/IQAC/2023-24/Meeting-04

Date: 18th March, 2024

4th Meeting of Internal Quality Assurance Cell (IQAC) for the Academic Year 2023-24 is scheduled to be held on 20-04-2023. All the members of the IQAC are requested to attend the meeting. The agenda for the meeting is given below:

IQAC Meeting No.	04/2023-24	Date and Time	18-03-2024 at 04:00 p.m.
Venue	University Board Room		
Item No.	Agenda Item		
1	Approval of the minutes of the previous IQAC meeting		
2	Action taken report on the previous IQAC meeting		
3	Review of the mandatory compliance with respect to statutory bodies		
4	To review the status of research publications, patents, books, book chapters		
5	To review the status of Value-Added Courses		
6	To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.		
7	To review the status of the placement and other students' development programs.		
8	To review the status of the outreach and extension activities.		
9	Planning for Industrial visits, internship, MoU, training and development activities etc.		
10	To review the status of the preparations for NIRF		
11	Any other agenda		

Coordinator IQAC

Copy to;

1. The Hon'ble Vice Chancellor
2. All the Members of IQAC
3. All the Deans/Directors/Principals/HoDs/Coordinators





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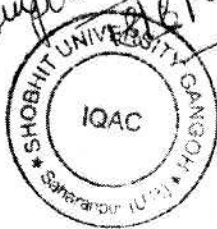
SUG/IQAC/2023-24/Meeting-04

Date: 18th March, 2024

IQAC Meeting Attendance

S.No.	Name of Members	Designation	Position	Signature
1	Prof. Ranjit Singh	Vice Chancellor	Chairperson	
2	Prof. Mahipal Singh	Registrar	Senior Admin. Officer	
3	Prof. Varun Bansal	COE	Senior Admin. Officer	
4	Dr. Naveen Kumar	Coordinator, UTDC	Senior Admin. Officer	
5	Prof. Rajiv Dutta	Professor	Senior faculty member	
6	Prof. Tarun K. Sharma	Professor	Senior faculty member	
7	Prof. Prashant Kumar	Professor	Senior faculty member	
8	Dr. Deepika Rani	Coordinator Ph.D.	Senior faculty member	
9	Ms. Palak Singhal	Student		
10	Mr. Aditya Chaudhary	Student		
11	Mr. Mukesh Singhal	Stakeholder (Father of student)		
12	Dr. Somprabh Dubey	Associate Professor	Coordinator IQAC	

Coordinator IQAC





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Internal Quality Assurance Cell

Minutes of IQAC Meeting conducted on 18-03-2024 for AY 2023-24

Prof. Ranjit Singh, Vice Chancellor and Chairperson welcomed the members of the IQAC and briefed the agenda of the meeting to the members. Afterwards, the meeting was started and all the listed agendas were discussed, examined and perused.

S.No.	Discussion and Recommendations/Resolutions	Target	Responsibility
1	Agenda Point-1: Approval of the minutes of the previous IQAC meeting. The minutes of the previous IQAC meeting dated 05-01-2023 have been approved.	Continuous	Coordinator IQAC will be responsible for the effective implementation of the IQAC related policies and guidelines as suggested by the committee members.
2	Agenda Point-2: Action taken report on the previous IQAC meeting. Action Taken Report on Minutes of IQAC meeting dated 05-01-2023 was presented by the IQAC Coordinator and approved by the members.	Continuous	Coordinator IQAC will be responsible for the effective implementation of the IQAC related policies and guidelines as suggested by the committee members.
3	Agenda Point-3: To Review of the mandatory compliance with respect to statutory bodies. While reviewing the mandatory compliance of the various statutory bodies, it was found that all the necessary compliances are being complied by the university as per the norms and guidelines.	Continuous	All the concerned committees are made responsible and accountable for the proper and effective compliance.
4	Agenda Point-4: To review the status of research publications, patents, books, book chapters While discussing the current status of the research publications, patents, books and book chapters,	Continuous	Dean Research and Deans/Directors/Principals/HoD were delegated the responsibility to improve the current status of publication.



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	it was focused that the number and quality both should be increased. It was unanimously approved that the faculty members will be motivated and encouraged more to publish their research work in reputed journals and proceedings.		
5	Agenda Point-5: To review the status of Value-Added Courses It was discussed and reviewed that Value-added programs are extra courses or activities that help students learn more skills and knowledge, making them better at their jobs. These programs are important because they help students connect what they learn in school with real-life situations, making them more competitive in the job market. It was decided that the numbers of value-added course to be offered by the various schools and departments will be increased so that more practical exposure can be imparted to the students.	Continuous	Deans/Directors/Principals/ HoD of all schools and departments were delegated the responsibility to increase the number of conducting the value-added courses.
6	Agenda Point-6: To discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24. Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority.	30 th June, 2023 (Deadline)	Coordinator IQAC and criterion Coordinators were given the responsibility to perform the duty and submit the report before deadline.



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7	<p>Agenda Point-7: To review the status of the placement and other students' development programs.</p> <p>Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions. This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue related to internship was discussed and perused.</p>	Continuous	Coordinator UTDC was instructed to conduct more skill development programs and personality development programs in order to improve the skills of the students and make them employable and ready to industry.
8	<p>Agenda Point-8: Reviewing and discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the awareness regarding the importance of outreach and extension activities among the students.</p>	Continuous	All the activity coordinators were supposed to conduct the various activities as per the schedule.
9	<p>Agenda Point-9: Planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed and approved the resolution that every school or</p>	Continuous	UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.



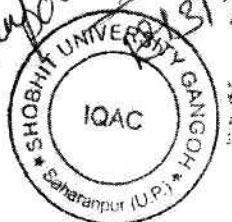
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	department should plan for conducting the industrial visits for enhancing their practical exposure. It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.		MoUs will be signed with some good companies.
10	Agenda-10: To review the status of the preparations for NIRF The status of preparations of NIRF were reviewed and further recommendations and suggestions were given.	This is given to IQAC Coordinator that the areas where the score can be improved should be identified and worked out so that possibility of getting rank in NIRF can be enhanced.	It will be done by IQAC within the timeline.
11	Agenda Point-11: Any other agenda Some other agenda and issues were also discussed; in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Continuous	Deans/Directors/Principal and HoDs.

Coordinator IQAC





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Internal Quality Assurance Cell (IQAC)

Action taken Report on IQAC Meeting conducted on 18-03-2024 for the AY 2023-24

S.No.	Agenda Point	Recommendation/Resolution	Action Taken
1	Approval of the minutes of the previous IQAC meeting. The minutes of the previous IQAC meeting dated 14-12-2023 have been approved.	The minutes of the previous IQAC meeting dated 14-12-2023 have been approved.
2	Action Taken Report on Minutes of IQAC meeting dated 14-12-2023 was presented by the IQAC Coordinator and approved by the members.	Action Taken Report on Minutes of IQAC meeting dated 14-12-2023 was presented by the IQAC Coordinator and approved by the members.
3	Approval of Agenda Point-3 regarding to Review of the mandatory compliance with respect to statutory bodies. While reviewing the mandatory compliance of the various statutory bodies, it was found that all the necessary compliances are being complied by the university as per the norms and guidelines.	All the concerned committees are made responsible and accountable for the proper and effective compliance.	It was reviewed and reconfirm by the committee members that the timely compliances of all statutory bodies should done by the concerned parties.
4	Approval of Agenda Point-4 regarding to review and discuss the status of research publications, patents, books, book chapters.	The minutes of meeting date on 18-03-2024 have been approved	Faculty will be motivated, encouraged to publish their research work in quality journals and proceedings. and monitored.
5	Approval of Agenda Point-5 regarding to review the status of Value-Added Courses.	The committee discussed, perused and examined the agenda point and approved this for the further necessary	More Value-Added Course will be conducted by the



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	<p>It was discussed and reviewed that Value-added programs are extra courses or activities that help students learn more skills and knowledge, making them better at their jobs. These programs are important because they help students connect what they learn in school with real-life situations, making them more competitive in the job market. It was decided that the numbers of value-added course to be offered by the various schools and departments will be increased so that more practical exposure can be imparted to the students.</p>	<p>action. Four Value-Added Courses by each department and school was approved to be conducted during the AY 2023-24.</p>	<p>schools and departments.</p>
6	<p>Approval of Agenda Point-6 regarding to discuss the IQAC programs and initiatives like review of the result of the AY 2023-24 and Academic and Administrative Audit for the AY 2023-24.</p> <p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority.</p>	<p>Agenda point three was discussed and perused in view of initiating and reviewing of the events and activities of the IQAC. It was decided that result of the AY 2023-24 and Academic and Administrative Audit will be done on priority. The committee approved this.</p>	<p>The necessary instructions and directions were forwarded to all the schools and departments to review the result and taking some necessary measures to improve the result.</p>
7	<p>Approval of Agenda Point-7 regarding to discuss and strengthen the placement and other students' development programs.</p> <p>Placement cells bridge the gap between the student's skills and the industry's expectations by providing necessary training and development sessions. This agenda point was discussed on a serious note and an extensive brainstorming was conducted on how to get more students placed. Not only placement of the students but also issue</p>	<p>It was targeted that majority of the students will be placed who are interested to get the job.</p>	<p>Action is to be taken as discussed in the meeting.</p>



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	<p>related to internship was discussed and perused.</p> <p>This agenda point was unanimously approved for the further necessary action.</p>		
8	<p>Approval of Agenda Point-8 regarding reviewing and discussing and enhancing the outreach and extension activities.</p> <p>Physical Education plays an important role for the students at college as any other subject because it will contribute to the physical, moral, cultural, emotional and intellectual development of the students. While discussing this point it was advised to spread the awareness regarding the importance of outreach and extension activities among the students.</p>	<p>Members of the committee discussed various extension and outreach activities to be conducted during the session.</p>	<p>All the planned activities will be conducted as per the schedule.</p>
9	<p>Approval of Agenda Point-9 regarding reviewing the planning for Industrial visits, internship, MoU, training and development activities etc.</p> <p>This point was put before the committee, discussed, perused and unanimously passed the resolution that every school or department should plan for conducting the industrial visits for enhancing their practical exposure.</p> <p>It was also discussed the more MoUs should be signed so that industrial visits, internship programs and other activities related to training and development can be planned and executed.</p>	<p>It was aimed and targeted that within the timeline all the students will be placed for internship. Industrial visits will be conducted.</p> <p>UTDC coordinator was instructed and advised to identify some good companies where the students can be placed for job as well as for internship purpose.</p> <p>MoUs will be signed with some good companies.</p>	<p>Action is to be taken by all the concerned schools or departments as discussed in the meeting as per the directions and guidelines.</p> <p>UTDC Coordinator will perform all these activities as per the suggestions made by the committee.</p>
10	<p>Approval of Agenda-10 regarding to review the status of the preparations for NIRE</p>	<p>It was recommended that the areas where the score can be improved should be identified and worked out so that</p>	<p>It will be done by IQAC within the timeline.</p>



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	The status of preparations of NIRF were reviewed and further recommendations were given.	possibility of getting rank in NIRF can be enhanced.	
11	Approval of Agenda Point-11 regarding any other agenda Some other agenda and issues were also discussed and perused and approved in order to improve the quality of academic delivery, quality of research, effective delivery and implementation of curriculum etc. and also recommended the necessary measures to be taken.	Some other agendas and issues were discussed and necessary suggestions were provided by the committee members to be implemented.	All the schools and departments are made accountable to effectively execute the suggestions made by the committee members in the meeting.

Coordinator IQAC

